

To,
The Chairperson
Institutional Ethics Committee
D D Medical College & Hospital, Keonjhar, Odisha

(Through Proper Channel)

Subject: - Request for approval from the Institutional Ethics Committee to conduct a study (Name of subject).

Respected Sir/Madam,

As I have proposal to conduct a study titled -----

-----at College-----
-----Department-----
----- (Name of subject)-----

I request for an approval from the Institutional Ethics Committee I am herewith enclosing the details of the dissertation project work I submit the following undertaking:

1. I will start the study after obtaining approval of the Institutional Ethics Committee.
2. I will get informed consent from the patients and maintain the confidentiality of the details and essentially obtain an informed consent from the family in case of post – mortem studies.
3. I will carry out the work without detrimental to regular activities as well as without extra expenditure to the institution or the government.
4. I will not deviate from the area of the work for which I have applied for ethical clearance.
5. I will inform the Ethics Committee immediately, in the occurrence of any adverse events or serious adverse reaction.
6. I will abide by the rules and regulations of the institution.
7. I will complete the work within the specified period I have applied for and if any extension of time is required, I shall apply for permission again and continue the work. D D Medical College, Keonjhar.
8. I will submit the summary/report of the study/project to the Institutional Ethics Committee on completion.
9. I will not claim funds from the institution while doing the work or on completion.
10. I understand that the members of the Institutional Ethics Committee have the right to monitor the study/project without prior intimation.

Thanking you.

Yours sincerely

Signature:

Name: (Dr. _____)

Date:

Place:

Forwarded by:

Guide: Dr. _____ College _____

Address _____

Co-Guide: Dr. _____ (If any) College _____

Address _____

